



## **Staff Report**

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RESOLUTION APPROVING THE PURCHASE OF TWO CROWN VICTORIA POLICE CARS FROM SERRAMONTE FORD FOR AN AMOUNT NOT TO EXCEED \$48,711.72 AND ONE E250 SWAT VAN FROM HANSEL FORD FOR AN AMOUNT NOT TO EXCEED \$21,039.89

Honorable Mayor and Council Members:

### **Summary**

Staff is requesting Council approval for the purchase of three Police vehicles. Two Crown Victoria Police cars from Serramonte Ford and one E250 SWAT van from Hansel Ford.

### **Background**

The City of Belmont currently has a fleet of 96 pieces of equipment, which include vehicles, heavy equipment and emergency generators. Fleet Management is responsible for the maintenance and replacement of all vehicles and equipment in the fleet.

The City manages its vehicle acquisitions through an Equipment Replacement Program. This program allows the replacement of City vehicles and is determined by the amount of years the vehicle is in service. Each vehicle has a different life span. The Administrative cars, Police cars, and Police motorcycles are replaced every six years. Police, Public Works, Community Development, and the Parks Department trucks are replaced every ten years. Heavy-duty equipment, such as the sewer vacuum truck and the larger dump trucks are on a 15-year replacement program.

Each piece of equipment is evaluated before the end of the budget year to determine if the equipment has reached the end of its lifespan. After the evaluation and depending on the condition of the equipment it may be kept in service for another year.

### **Discussion**

The vehicles that are scheduled for replacement in FY 2007-08 are Police vehicles P2, P7 and P20. Both P2 and P7 are 2001 Ford Crown Victoria Police cars and P20 is a 1988 E250 SWAT van.

Fleet Management provided specifications for these vehicles to nine dealerships. All nine dealerships expressed an interest in bidding on these vehicles. Only five dealerships, Frontier

Ford (Santa Clara), Sunnyvale Ford (Sunnyvale), S&C Ford (San Francisco), Hansel Ford (Santa Rosa) and Serramonte Ford (Daly City) returned completed bid packets. The dealerships that did not return bid packets are Veracom Ford (San Mateo), Towne Ford (Redwood City), Hayward Ford (Hayward) and Capitol Expressway Ford (San Jose).

The bid from Serramonte Ford met the City's specifications and was the lowest responsible bidder for the two Crown Victoria Police cars. Hansel Ford met the City's specifications and was the lowest responsible bidder for the E250 SWAT van.

When possible, the City purchases vehicles and/or equipment from the State of California, Department of General Services, which provides municipalities with an opportunity to save money through the State Bid Program. However, in this case the State of California was not the most cost effective.

Listed below are the vehicles that have been replaced within the past five years.

<u>Fiscal Year</u>	<u>Public Works</u>	<u>Police</u>	<u>Parks</u>	<u>Community Development</u>
FY - 02	S32, 2002, SMART-Radar Trailer CH5, 2002, Ranger	P23, 2002, Ford Think A3, 2002, Taurus	PR1, 2002, Ranger	CH6, 2002, Ranger
FY - 03	S5, 2003, F350 Truck CH3, 2003, Explorer	P4, 2003, Crown Victoria P6, 2003, Crown Victoria C3, 2003, Ranger Truck A1, 2003, Taurus	PR6, 2003, F350 Truck PR7, 2003, F350 Truck	
FY - 04	S9, 2004, E350 Van S2, 2004, F250 Truck S26, 2004, Taurus	P8, 2004, Crown Victoria P10, 2004, Crown Victoria		CH7, 2004, Ranger  CH2, 2004, Ranger
FY - 05	S33, 2005, Crafcro Crack Sealer S34, 2005, Sterling/Schwartz Sweeper	P1, 2005, Expedition SUV D1, 2005, Taurus		
FY -06		P3, 2007, Crown Victoria P9, 2007, Crown Victoria A2, 2007 Taurus		PR8, 2006 F250

### **Fiscal Impact**

The total purchase price for the three vehicles is \$69,751.61, including tax. The monies necessary are included in the Fleet Management 2007-08 budget, Account No. 620-3201-9041.

**Public Contact**

Posting of the City Council agenda.

**Recommendation**

Staff recommends approving the purchase of three vehicles for an amount not to exceed \$69,751.61.

**Alternatives**

1. Deny Resolution.
2. Refer back to staff for further information.

**Attachments**

- A. Resolution
- B. Bid Chart

Respectfully submitted,

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Rico Acquisti  
Senior Mechanic

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Raymond E. Davis III, PE, PTOE  
Public Works Director

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Jack R. Crist  
City Manager

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Public Works Services Manager  
595-7464  
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**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING  
THE PURCHASE OF TWO CROWN VICTORIA POLICE CARS FROM  
SERRAMONTE FORD FOR AN AMOUNT NOT TO EXCEED  
\$48,711.72 AND ONE E250 SWAT VAN FROM HANSEL FORD FOR  
AN AMOUNT NOT TO EXCEED \$21,039.89**

**WHEREAS**, the City of Belmont manages its vehicle acquisitions through an Equipment Replacement Program; and,

**WHEREAS**, the vehicles to be replaced in FY 2007-08 are Police vehicles P-2, P-7 and P-20, Both P-2 and P-7 are 2001 Ford Crown Victoria Police cars and P-20 is a 1988 E250 SWAT van; and,

**WHEREAS**, Fleet Management provided specifications for these vehicles to nine dealerships, five completed bid packets were returned, four dealerships chose not to bid after receiving the bid packets; and,

**WHEREAS**, the bid from Serramonte Ford met the City's specifications and was the lowest responsible bidder for the two Crown Victoria Police cars, Hansel Ford met the City's specifications and was the lowest responsible bidder for the E250 SWAT van; and,

**WHEREAS**, the City purchases vehicles and/or equipment from the State of California, Department of General Services, however in this case the State of California was not the most cost effective; and,

**WHEREAS**, the total purchase price for the three vehicles is \$69,751.61, including tax and the monies necessary are included in the Fleet Management 2007-08 budget, Account No. 620-3201-9041; and,

**WHEREAS**, staff recommends approving the purchase of these three vehicles for an amount not to exceed \$69,751.61; and,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Belmont approves the purchase of three Police vehicles, two Crown Victoria Police cars from Serramonte Ford and one E250 SWAT van from Hansel Ford for an amount not to exceed \$69,751.61.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on November 27, 2007 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

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MAYOR of the City of Belmont